

W.P.A.

AGENDA COVER MEMO

AGENDA DATE: September 13, 2006
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER _____ / IN THE MATTER OF ESTABLISHING ONE TEMPORARY HALF TIME (0.5 FTE) PROGRAM SERVICES COORDINATOR 1 POSITION FOR PREVENTION SERVICES EFFECTIVE SEPTEMBER 27, 2006 IN FUND 286 IN THE DEPARTMENT OF HEALTH & HUMAN SERVICES.

I. MOTION

ORDER _____ / In the Matter of Establishing One Temporary Half Time (0.5 FTE) Program Services Coordinator 1 Position for Prevention Services effective September 27, 2006 in Fund 286 in the Department of Health & Human Services.

II. AGENDA ITEM SUMMARY

The Board is being asked to establish one temporary Program Services Coordinator 1 position in the Department of Health & Human Services.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Health & Human Services is working with community partners to sponsor a regional conference in the spring of 2007 focused on early brain development, including the impact of alcohol and other drugs during pregnancy.

The federal Substance Abuse and Mental Health Administration (SAMHSA) is providing a \$25,000 grant specifically for support of the conference. The focus of the grant is to disseminate knowledge about practices within the mental health services and substance abuse prevention and treatment fields and to integrate that knowledge into real-world practice as effectively and efficiently as possible. H&HS received notice of the grant award on August 28, 2006. The award included funds to assist with staff support.

Additionally, there is an immediate need to provide some staff support to assist Public Health (PH) efforts to prevent fetal and infant death in Lane County. The PH project will include convening a community group to investigate and identify the causes of the high rate of infant mortality. Upon completion of this step an action plan will be drafted to address the problems.

This position will provide staff support to both of those efforts for the remainder of this fiscal year. Sufficient funds are currently appropriated in extra help and miscellaneous payments and available through administrative transfer.

B. Policy Issues

There are no administrative policy issues that affect this agenda item.

C. Board Goals

The request for a one half time (0.5 FTE) temporary Program Services Coordinator 1 position relates to the Lane County Strategic Plan goal #2, Resources and Planning. B1:a., of the goal reads, "The plan will identify actions to assure that workforce capabilities meet future needs."

The conference will be held in March 2007. This position will support the delivery of county services consistent with the Lane County Comprehensive Community Plan for Services to Children, Youth and Families (Comprehensive Plan) and the 2005-07 Lane County Mental Health and Addictions Implementation Plan (MHA Implementation Plan).

Goal II of the Comprehensive Plan includes the High Level outcome #7: Reduce alcohol, tobacco and other drug use during pregnancy.

Priority number five in the MHA Implementation Plan to which this position is germane, seeks to "strengthen prevention efforts through developing, promoting and utilizing the six Center for Substance Abuse Prevention (CSAP) strategies for...substance abuse prevention efforts." Two of these strategies are information dissemination and education.

The position will also be instrumental to public health in addressing infant mortality reduction.

D. Financial and/or Resource Considerations

The cost of this position is \$18,292. Funding to support the position will come from the new SAMHSA conference grant and through current prevention funds.

E. Analysis

Establishing the temporary Program Services Coordinator 1 position will provide staff support necessary to coordinate the conference and to assist Public Health efforts to prevent fetal and infant death.

F. Alternative / Options

1. Establishing the temporary one half time (0.5 FTE) Program Services Coordinator 1 position will allow Lane County Health & Human Services to add necessary support staff to coordinate resources for the brain development conference and to support Public Health efforts to prevent fetal and infant death in Lane County.
2. Not establishing the temporary one half time (0.5 FTE) Program Services Coordinator 1 position will result in Lane County Health & Human Services' inability to provide the brain conference and a loss of staff support for efforts to prevent fetal and infant death in Lane County.

IV. TIMING/IMPLEMENTATION

Upon Board approval Lane County Human Resources will create the position number and post for the position.

VI. RECOMMENDATION

The recommendation supported by the Department of Health & Human Services is to establish one temporary half time (0.5 FTE) Program Services Coordinator 1 position for Prevention Services effective September 27, 2006 in fund 286 in the Department of Health & Human Services.

VII. FOLLOW-UP

Upon Board approval, the position will be posted for hiring and the work to organize the conference and provide support to Public Health will be staffed.

V. ATTACHMENT

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND ORDER:) ORDER _____ / IN THE MATTER OF ESTABLISHING ONE
) TEMPORARY HALF TIME (0.5 FTE) PROGRAM SERVICES
) COORDINATOR 1 POSITION FOR PREVENTION SERVICES
) EFFECTIVE SEPTEMBER 27, 2006 IN FUND 286 IN THE
) DEPARTMENT OF HEALTH & HUMAN SERVICES.

WHEREAS, Lane County received a \$25,000 grant from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) for support of a conference that will disseminate knowledge about practices within the mental health services and substance abuse prevention and treatment fields; and

WHEREAS, the Lane County Strategic Plan goal #2 Resources and Planning includes "identify actions to assure that workforce capabilities meet future needs; and.

WHEREAS, the grant funds will be used to support a conference to be held on March 22 and 23, 2007 to address brain development; and

WHEREAS, the Lane County Comprehensive Community Plan for Services to Children, Youth and Families and the 2005-07 Lane County Mental Health and Addictions Implementation Plan include goals and priorities that will be met with the information dissemination and education to be presented at the conference; and

WHEREAS, Lane County Public Health is engaged in a process to identify and address the causes of high infant mortality in Lane County; and

WHEREAS, funding from the grant and additional prevention funding in the Department of Health & Human Services may be used to support staff costs; and

WHEREAS, establishment of a Temporary Program Services Coordinator I will provide needed staff support to the brain conference and the Public Health project on infant mortality.

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners establish one temporary half-time (0.5 FTE) Program Services I position for prevention services effective September 27, 2006 in Fund 286 in the Department of Health & Human Services.

DATED this 27th day of September, 2006

APPROVED AS TO FORM
Date 9/19/06 Shandlan lane county
OFFICE OF LEGAL COUNSEL

Bill Dwyer, Chair
Lane County Board of Commissioners

Personnel Changes

| Program | Title/Position Number | FTE Change | Job Code | Effective Date | Position Cost | Benefit Cost |
|----------------|------------------------------|-------------------|-----------------|-----------------------|----------------------|---------------------|
| 3427016 | Temp PSC1 | New temp | B006 | 10/1/06 | \$14,088 | \$4,204 |
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| TOTAL | | | | | \$14,088 | \$4,204 |

Materials & Services Changes

| Program | Line Item | Cost |
|----------------|------------------|-------------|
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| | | |
| TOTAL | | |

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| TOTAL ORDER CHANGE | \$ 18,292 |
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